



Sisters of Charity of Nazareth
Job Description

Job Title: Certified Nursing Assistant

Exempt (Y/N): No
Department: Health Office
Reports to: Nurse Manager
Date: 2018
Wage Range: N-3

Summary/Objective: Under the direction of a RN/LPN, the Certified Nursing Assistant provides nursing assistance to the SCNs of the Nazareth campus performing the following duties.

Essential Functions:

- Serve and assist SCNs with daily living activities such as personal care, laundry, etc.
- Take and record temperature, blood pressure, pulse and respiration rates as directed and reports significant changes to the nurse on duty.
- Provide walking assistance indoors and outdoors as needed.
- Assist with maintenance of hydration and nutrition needs of the SCNs.
- Follow the principals and protocol established for universal precautions in performance of job duties.
- Follow other written protocol including emergency procedures.
- Visit with the SCNs and reports observations of unusual changes to the nurse.
- Sit with ill SCNs to provide comfort and safety.
- Other duties may be assigned.

Qualification Requirements: To perform this job, the individual must be able to perform each essential duty satisfactorily. The requirements listed represent knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Competencies:

- Ethical Conduct
- Confidentiality
- Compassionate and empathetic
- Patience
- Punctuality

- Flexibility

Supervisory Responsibility: This position has no supervisory responsibilities.

Education/Experience: High school diploma or general education degree (GED); or one to three months related experience and/or training; or equivalent combination of education and experience. Nursing assistant training and current registration on Kentucky Nurse Aide registry.

Licenses/Certificates: Must be a Certified Nursing Assistant and have CPR certification.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is regularly required to walk; use hands to finger, handle, or feel objects, tools, or controls; and talk or hear. The employee frequently is required to stand, reach with hands and arms, and climb or balance. The employee is occasionally required to sit; stoop, kneel, crouch, or crawl; and taste or smell. The employee must frequently lift and/or move up to 25 - 50 pounds. Lifting more than 25 - 50 pounds would be indicated only in the event of a fall by a SCN. The CNA would then be required to help lift the SCN. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, and depth perception.

Work Environment: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually quiet.

Position Type/Expected Hours of Work: This is a full-time position. (40 hours per week). Hours of work are Monday through Friday and every other weekend, 7:00 a.m. to 3:00 p.m.

Travel: Travel is not expected for this position.

- In addition to the above requirements, it is also your obligation as an employee to understand and uphold the mission, charism, values and language of the Sisters of Charity of Nazareth.

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Employee signature below constitutes employee's understanding of the requirements, essential functions and duties of the position.

Employee _____ Date _____

